

# What Do You Need to Register a Foreign Born Birth Certificate?

## **IR-3 Stamped Passport and Re-Adoption in an Arizona Court**

If the adoptive parents decide to re-adopt the person in the State of Arizona, the following documents must be submitted to register a certificate:

1. A certified Arizona Certificate of Adoption form issued by an Arizona court, or
2. A certified Arizona Court Order of Adoption
  - a. If a certified Arizona Court Order of Adoption is submitted, the adoptive parent must also submit the child's birth certificate from the foreign country that has been translated into English by a certified translator. If the birth certificate is not available, then the adoptive parent must submit documentation that establishes the date and place of the adopted person's birth that has been translated into English (i.e., passport, abandonment certificate, or other adoption paperwork that presents the facts.)

b. Foreign-born [worksheet](#)

*Note: The courts in Arizona are required A.R.S 36-336 to send all finalized Certificate of Adoptions and court orders of adoptions directly to the Office of Vital Records by the tenth day of each.*

- c. A copy of the passport page showing the IR-3 stamp
3. Fee – Reference the [fee schedule](#).
4. Completed, signed [Foreign-Born Application](#)
5. A copy of the adoptive parent's valid government-issued photo identification with a signature.

If you have any questions, please call the Office of Vital Records Birth Registry Unit at 602-364-2429.